

ANGIE LOTMAN

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SUMMARY

Graphics design professional with over ten years experience in creating innovative, eye-catching advertising material. Strong knowledge of graphic arts fundamentals, skilled in the use of industry standard applications for graphic design, typesetting and web development, and familiar with standards and requirements for deliverable production. Experienced in customer-facing consultant roles, and a sustained track record of developing quality deliverables under tight deadlines with little supervision.

PROFESSIONAL EXPERIENCE

9.2013 - Present

Dallas Jewish Community Foundation

Dallas, TX

Graphic Designer

Responsible for general graphic design for the Foundation's documents, as well as any special items such as invitations and program books. Created full company branding and works to standardize all public documents and web presence to promote a uniform company look. Acts as creative consultant for many projects and programs hosted and sponsored by the Foundation, as well as helping create branding for supporting organizations. Responsible for upkeep of website and Foundation's social media content and design, as well as creating and publishing e-newsletters and special eblasts.

8.2006 - 6.2013

PrintOGraphics
Richardson, TX

Graphic Designer/Typesetter

Responsible for graphic design and typesetting of all of the company's client deliverables, including corporate logos, business cards, fliers, door hangers, optical media labels, product packaging and other advertising media. Act as company's creative consultant to clients, ensuring that all deliverables meet their specifications. Responsible for all site layout, templating and graphics design for website development jobs, and created company's home page.

8.2003 - 6.2006

Conway Copies
Conway, AR

Typesetter

Responsible for creating advertising designs for key clients, including graphics design, layout formatting and typesetting. Generated over two hundred individual deliverables for fliers, brochures, posters, logos and wedding invitations. Oversaw proofing, print production, post-production and packaging of deliverables on a wide variety of print formats and platforms, including operating oversize printers and vinyl production machines.

9.2000 - 12.2002

University of Central Arkansas

Conway, AR

Graduate Assistant

Designed and maintained the College of Education department and sub-department websites. Answered tech support calls for the faculty and students who used the department's computer lab. Designed several PowerPoint tutorials for end-users on various software applications within the labs.

EDUCATION

5.2017

Associate's Degree - Graphic Design - Print Track
Collin County Community College, Plano, TX

12.2002

Masters of Science in Educational Media
University of Central Arkansas, Conway, AR

5.2000

Bachelors of Secondary Education in Social Studies
University of Central Arkansas, Conway, AR

SKILLS

Jasc Paint Shop Pro

Adobe Creative Cloud

HTML, CSS, and PHP

Corel PhotoPaint

Microsoft Office